

# Lusk Community College

Raheny Lane, Rathmore Road, Lusk,  
Co. Dublin.



# Coláiste Pobail Lusca

Lána Ráth Éanaigh. Bóthar an Rátha Mhóir,  
Lusca, Contae Bhaile Atha Cliath.

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14<sup>th</sup> June 2024

Dear Parent/Guardian,

I hope that this letter finds that you are well and are enjoying the summer holidays. As State Examinations draw to a close and in preparation for the next school year at Lusk Community College, we are writing to you in relation to dates and outline details concerning the return to school for the 2024/25 school year along with other relevant and important information. As the Deputy Principal with an overview of the senior cycle year groups, I alongside our Year head for 5<sup>th</sup> year, Mr. Higgins, will work to ensure that all students are supported, and are able to maximise their potential here in Lusk CC. Mr. Higgins will be the main point of contact for 5<sup>th</sup> year students and their parents/guardians throughout the year.

## Schedule of Return

Please find enclosed a schedule of return for all students starting with our incoming first years on 22nd August 2024. Only incoming first year students will attend school on this day to begin their induction. In the days that follow, each year group will return to school for formal assembly and induction as outlined in the schedule of return.

Monday 26 <sup>th</sup> August 2024	
9:30 – 11:30	All 5 <sup>th</sup> year Students return. Year group assembly followed by induction
Tuesday 27 <sup>th</sup> August	
	No School for 5 <sup>th</sup> Years
Wednesday 28 <sup>th</sup> August 2024	
	No School for 5 <sup>th</sup> Years
Thursday 28 <sup>th</sup> August 2024	
08:40 – 15:35	Full school day for all students

## The School Day

Transition Year, Fifth Year, Sixth Year and LCA2 students will start school at 8:40am and should go straight to their first class.

Students should arrive to school by 8:30 in order to allow time to go to lockers.

It is expected that students will be at their classrooms at 8:40am.

School finishes for all students at 15:35 Monday – Thursday, and 13:10 on a Friday.

## Academic Calendar 2024/25

Enclosed, you will also find a copy of the school calendar for the 2024\_25 academic year. This has been posted on the school website also.

Parent/Guardians, along with the school, have legal responsibilities in relation to school attendance, student absence, and attendance reporting where a threshold of absence has been reached or where there is a concern. All school absences must be explained by parent/guardians to the school.

There is a strong link between attendance, student academic progress and student wellbeing. Please make note of the calendar dates as outlined in the documents enclosed.

## Leaving the school premises

Students who need to leave the school for any purpose must sign out at the school office. Students who need to leave the school during the day for a prior appointment must produce a signed note by a parent or guardian. It is regarded as a serious breach of Health and Safety rules for any student to leave the school premises without prior permission and/or without having signed out at the main office.

## Online Payments

You will already have received details about payments required for the senior cycle book scheme and the student support service when details of 5<sup>th</sup> year options were sent out.

### Costs Payable

#### **5<sup>th</sup> Year Student Support Services and E-Book Fee - €250.00**

Cost Breakdown:

Student Support Services	-	€90.00 (Due – 23 <sup>rd</sup> August)
Fifth- & Sixth-Year Booklist	-	€160.00 (Due – 9 <sup>th</sup> August)

**Please note: The school does not process online payments through the VSware App.**

While the school has introduced the VSware App for parent, payments to the school are processed using the school's online payment system, MIT, which is found on the LCC school website [www.luskcommunitycollege.ie](http://www.luskcommunitycollege.ie) . Parent/Guardians should access the school online payment system by clicking on the icon showed by the red arrow below. The above payments are now set up on the MIT system. The system allows smaller payments/instalments to be made. Please contact the school office where you are having difficulty accessing your MIT payment account.



Student Support Services refers to payment for the following items:

- School Diary
- Lockers, locks and maintenance
- Photocopying
- Student 24 hr insurance
- Accelerated Reader (First and second year)
- Build Up Maths programme (First and second year)
- Text messaging
- Extra-Curricular
- Awards
- Wellbeing events
- Standardised testing
- VSware

Parent/guardians may contact the school in confidence to discuss payment arrangements should this be required. Please do so in the understanding that absolute discretion is assured.

## Lockers

Students will again be provided with lockers on return to school in August for the 2024\_25 academic year. Students will have access to their lockers 3 times during the school day.

- AM: Before the school day starts
- MID: At the end of big lunch
- PM: At the end of the day

Students who wish to access their lockers in the AM should attend school at least 10 minutes before their start time to do so.

Lusk CC uses a lock rental system in the school. The aim of this scheme is to ensure that students will no longer be required to supply their own lock for their locker, but will be supplied with a standard combination lock by the school at the start of each school year. While there will be no additional charge to parent/guardians for this service, a charge will be incurred where the supplied lock is not returned at the end of the school year

## Book Rental Scheme: Book Returns, Distribution of Text, E-Book Codes

Parents/guardians participating in the LCC eBook Loan Scheme will be notified when to collect books from the school in August 2024, in advance of students returning to school for the start of the new school year. Further details on the collection of texts and accessing e-books will be made available at this time. In some cases, e-book codes will be distributed when students return to school. Transition Year and LCA students do not need to take part in the Book Rental Scheme.

## School Canteen

Get Fresh operate our school canteen. The canteen is cashless and students must use a canteen card to purchase items. This card can be topped up online using a laptop, PC or mobile device. Incoming first years and students new to the school can be provided with a card in their first week.



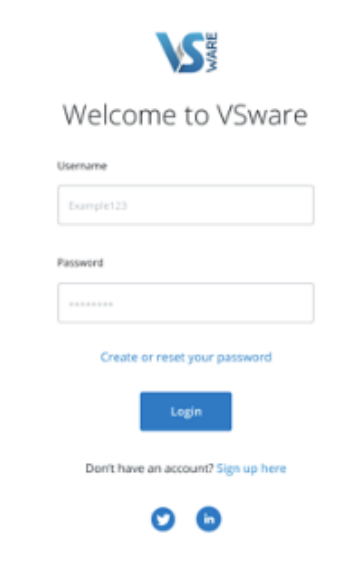
## Stationery Lists

Stationery Lists for each year group are now available on the Lusk Community College website.

## VS Ware

VS Ware is the Management Information System (MIS) for Lusk CC.

There are many features for parent and guardians on VS Ware which in time will make communication between school and home much easier and more efficient.



For the upcoming school year, all communications from Lusk CC will be sent via VS Ware. It is essential that parents/guardians have their account set up so that they can access the following information:

- View exam/term reports
- View your son/daughters' timetables
- Monitor attendance
- Receive notifications from the school
- VS Ware can be accessed via a web browser; however, the school requests that all parents/guardians download the VS Ware app to your phone or other mobile device.

Enabling push notifications to be sent from the VSware App to your device will ensure that you do not miss essential information that the school sends such as a VS-Mail message, or a message to say your child is absent from school without an explanation.

Instructions for downloading the App can be found here:

<https://support.vsware.ie/en/parent-app-downloading-and-logging-in>

## Summer Assessment Reports

Summer assessment reports for your son/daughter will be available to access/view from VS Ware on 24<sup>th</sup> June. To access the reports, please follow the steps outlined above. Should you require any assistance here, please contact the school office.

## Uniform

As you will be aware, Lusk Community College uniform supplier is T. Grant Uniforms located at Manor Street, Dublin 7. <https://grantsclothing.ie/>

The official school uniform is outlined below:

Student Uniform	Student PE Uniform
<ul style="list-style-type: none"><li>• Tartan skirt or navy trousers</li><li>• Teal blue crested school jumper (Junior Cycle)</li><li>• Navy blue crested school jumper (Senior Cycle)</li><li>• White blouse/shirt with collar</li><li>• House tie with school crest</li><li>• Navy socks or navy tights</li><li>• Full black footwear</li><li>• Navy crested school jacket</li></ul>	<ul style="list-style-type: none"><li>• Navy tracksuit bottoms</li><li>• Light blue t-shirt</li><li>• School crested tracksuit top</li></ul>

**We would ask that any student who is missing an item of school uniform, to please order a new uniform item for return to school in August.**

## Rules relating to uniform and appearance

- The wearing of full school uniform is compulsory in school and at school related activities unless otherwise specified.
- Only the crested school jacket may be worn.
- Flared, hipster, combat, leggings, or other trousers are not uniform/PE uniform.
- Students must wear **full black footwear** to school.



## PE Uniform

- All students must wear the Lusk Community College PE uniform while taking part in PE class. As has been the case since the pandemic, students will continue to be allowed to wear their PE uniform to school on the days that they have PE.
- Lusk CC PE uniform is the ONLY acceptable PE attire.
- If students do not have a complete school PE attire, they must wear their full uniform to school and change for PE.
- A new PE t-shirt is available to purchase from Grants this year and details of the LCC PE uniform are found in the table above and can be purchased from <https://grantsclothing.ie/>

## Jewellery

- Only one small stud earring (4mm) per ear is allowed.
- No nose, lip or other facial/body piercings are allowed.

## IT Support

For IT issues, such as issues with student iPad or email address, please complete a digital support form which can be found on the LCC website [www.luskcommunitycollege.ie](http://www.luskcommunitycollege.ie)

Parent/Guardian/Students should access the school digital support form by clicking on digital tab showed by the red arrow below.

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## IPad Issues: [www.wriggle.ie/DDLETB Parents Page](http://www.wriggle.ie/DDLETB_Parents_Page)

For iPad breakage issues it is recommended that you contact Wriggle immediately. Wriggle can be contacted on 01 5009060. Wriggle will issue you a ticket number and request that you return the iPad to them. You will need to prepare your iPad for return and generate a return label using the following an post link <https://www.anpost.com/Post-Parcels/Click-and-Post>Returns>. Any post office will accept the return free of charge for delivery to wriggle. Please note, the time iPads are taking to be repaired is currently 2-3 months.

It is essential that all students have the JAMF management software on their iPad. iPads without this management software installed, may not be used while in school.

## Medical Needs Information

An online form will be sent out in the coming week which will allow parents and guardians to update on include any details of medical needs for students entering 5<sup>th</sup> year.

## School Office

The school office will remain closed to the public from 28<sup>th</sup> June until 12<sup>th</sup> August 2024. Should you have any questions or queries in relation to the items in this letter or should you wish to contact the school during this time, you may do so at 015130000, leaving a voicemail, or by email [adminluskcc@ddletb.ie](mailto:adminluskcc@ddletb.ie) .

At the end of a successful school year, I would like to take this opportunity to thank Parents/Guardians for your continued cooperation, support and encouragement. When we begin our new school year in August 2024, Lusk Community College will be in existence for eleven years. During this time the school and facilities have grown and developed into something to be proud of. It is the aim and desire of all our staff to continue to develop and provide a school worthy of the 1100 students which will be enrolled with us this coming school year. This aim can only be achieved in partnership and in strengthening our school community.

On behalf of the Board of Management and Staff at Lusk Community College, we wish you a safe and enjoyable summer, we look forward to the return of our students in August 2024.

Yours sincerely,



John B. Conneely

Deputy Principal